



Kelso High School

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Sheri Walker, Principal ▪ Dan Ruiz, Asst. Principal ▪ Jason Coburn Asst. Principal ▪ Joe Kinch, Dean ▪ Jennifer Frost, Dean ▪ Melissa Boudreau, CTE Director

September 1, 2022

Dear Parent or Guardian:

In order for students in the graduating “Class of 2023” to earn a KSD Diploma and participate in graduation ceremonies, students are required to submit a completed High School and Beyond Plan (HSBP). Completion of a HSBP is a Washington State graduation requirement. Kelso School District also requires students to submit a current resume and participate in an exit interview. The Exit Interview is an opportunity for students to reflect on their high school experience and share their post-graduation goals with a panel of community volunteers.

HSBP REQUIREMENTS:

- Students will submit a completed HSBP as a class assignment in their American Government class.
 - **COMPLETED HSBP ARE TO BE SHARED WITH** career.center@kelso.wednet.edu
- Requirement accommodations will be made for transfer students.

RESUME REQUIREMENTS:

- Students will receive a lesson in resume writing in their American Government class. They will have the opportunity to complete this component of the senior project.
- If they do not complete this during class time, they will need to complete it on their own. Students can also seek one-on-one assistance with completing their resume from the Career Center.

EXIT INTERVIEW REQUIREMENTS:

- Interviews will take place during a Wednesday Early Release from 1:00pm-3:00pm each trimester.
- Students will be given a list of sample questions they may be asked prior to the interview.
- Students must dress in professional business casual interview attire.
 - Assistance if available for students needing interview attire, please stop by Career Center.

RUNNING START STUDENTS:

- **Running Start students earning a KSD Diploma must also complete and submit a HSBP, resume and an exit interview.**

If you have questions or need more information, please contact Nicole Johnson, nicole.johnson@kelsosd.org or call 360-501-1830.

Sincerely,

Sheri Walker
KHS Principal